



Norton Public Library

Food and Drink Policy

The Norton Public Library's food and drink policy has been established to balance the comfort of library patrons with the preservation of library materials, equipment, and furnishings and to promote responsible behavior in the library. In order to protect our resources and facilities from damage, we ask that you adhere to the following guidelines:

Light, pre-packaged snacks (e.g., granola bars, chips, pretzels, cookies, etc.) that are not damaging to the materials, equipment, or facilities or disturbing to others (e.g., aromatic foods, common allergens) are permitted **except in the areas specified below**. Foods such as pizza, burgers, French fries, yogurt, sandwiches, salads, fast food, etc. are considered meals and should not be consumed inside the library building. No outside delivery of food is permitted. Beverages must be in spill-resistant containers with secure caps or covers (e.g., sports bottles, travel mugs, bottles with screw caps, etc.).

Food or beverages of any kind are not permitted under any conditions in the following areas:

- Hiltz Conference Room (Local History Room)
- Computer workstations, printers, and photocopiers
- Near any media equipment

Food and beverages are permitted in the entrance vestibule, and in the Library's Community Room when they are permitted for special functions authorized by the Library.

Immediately dispose of any food and drink-related trash and report any spills or messes that may occur to Library staff immediately.

The Norton Public Library is not responsible for any allergic reactions that may occur from an individual coming in contact with allergens due to food consumed in the Library. Please be courteous to fellow patrons and avoid eating foods with common allergens.

Users violating this policy will be asked to remove the food and drink from the Library. Unattended food and drink openly displayed in public areas may be confiscated and discarded.

Staff

Food and beverages are allowed in staff areas and staff offices; only light snacks and covered beverages may be consumed at staff workstations. Snacks are not allowed at the Circulation Desk.

Approved by the Norton Public Library Board of Trustees 6/11/2013